

COMPUTER AND INTERNET USE AGREEMENT

Parent/Caregiver and child to discuss the school rules below about the use of computers, the Internet, and other communication technology.

These are the important rules I must follow:

1. School computers are to help me with classroom learning. They are not for play.
2. It is important to keep safe while using the Internet and e-mail. This means I must follow the school's safety rules.
3. The only time I can use the Internet and e-mail at school is when the teacher is supervising me.
4. I am not allowed to try to look up things on the Internet which I know are not for children. This might be pornography or information which is dangerous. Some of it is against the law. (Your teacher will explain this to you).
5. I must be sensible when using e-mail. I know I must not send messages which I would not want my parents or teacher to read, even as a joke.

I agree that I will take care of our computers:

- I will not damage any equipment or furniture.
- I will not use any school computer for any arcade-style games.
- I will not copy software.
- I will not bring software from home to use on a school computer.
- I will not print anything without the permission of the teacher.
- I will use disks only to back up work or to take work home/back to school.

I will be considerate of others:

- I will not monopolise equipment—I will share.
- I will not deliberately damage the computer or the school's network.
- I will not be involved in electronic vandalism, like viruses.
- If I accidentally come across offensive, dangerous or illegal material I will immediately remove it from the screen and tell the teacher, without showing any other students.

I will look after myself sensibly:

- I will not give anyone on the Internet information about myself or others—this includes addresses and phone numbers.
- I will tell the teacher if I come across any problem.

I understand that if I break this agreement in any way I may lose the right to use computers in school. The school may also take disciplinary action against me.

Note: Parents/caregivers and child are to sign in the appropriate sections of the Application for Enrolment form.

SOUTH WELLINGTON INTERMEDIATE SCHOOL COMPUTER AND INTERNET AGREEMENT

Parents/caregivers are expected discuss the Cybersafety notice with their children and have them sign Section (a) below prior to submitting the Application for enrolment form.

Parents/caregivers must sign Section (b)

(a) South Wellington Intermediate School Pupil Computer and Internet Use Agreement

I have read the School Computer and Internet Notice and I know what the school rules are about the use of computers and the internet. I know if I break these rules there will be serious consequences:

- I might lose the right to use a school computer.
- The school may also take disciplinary action against me.

Name: _____

Signature (pupil): _____ Date: _____

(b) Parents/Caregivers

I have read the School Computer and Internet Notice and understand there may be severe consequences if the rules are broken. I have gone over the information with my child and explained its importance. I understand that theft or damage to equipment could result in the home receiving a bill for the cost of replacement parts or repairs.

I understand that while the school will do its best to restrict student access to offensive, dangerous or illegal material on the Internet or through email, it is the responsibility of my child to have no involvement in such material.

I give permission for (child's name) _____ to be given access at school to computers, the Internet and other communication technologies.

Name: _____

Signature (parent/caregiver): _____ Date: _____

SOUTH WELLINGTON INTERMEDIATE SCHOOL

Application for Enrolment

OFFICE USE ONLY	Admission No.	Enrolment Date	Start Date
	Room Placement	Year	Access/custody?
	e-TAP <input type="checkbox"/>	NSN No. <input type="text"/>	Date first started school <input type="text"/>

CHILD	Surname	Gender	Boy / Girl
	First Name/s	Date of Birth	
	Preferred name	Siblings currently at SWIS	
	Place in Family	out of	Previous School
	Home Phone	Present class level	Yr6 Yr7 Yr8
	Address		

PARENTS/GUARDIANS	Father/Caregiver	Occupation
	Address	
	Email	Daytime Phone
	Mother/Caregiver	Occupation
	Address	
	Email	Daytime Phone
	Emergency Contact <i>(May be contacted if parents unavailable)</i>	
	1st _____	Phone _____
	Relationship _____	
	2nd _____	Phone _____

ETHNIC ORIGIN	STATISTICAL INFORMATION FOR THE MINISTRY OF EDUCATION	
	Country of birth _____	Note: The school is required to sight a copy of the birth certificate or passport.
	Ethnicity _____	
	If Maori please state iwi if known _____	
RECENT IMMIGRANT INFORMATION FOR THE MINISTRY OF EDUCATION		
Date of entry to N Z _____	Refugee Status YES / NO	

STUDENT WELFARE. To enable us to discharge our responsibility for the welfare of your child, please supply the following information:

Are there any family circumstances which could affect the progress of your child? YES / NO

If YES please comment here or attach a confidential letter to the principal. _____

Please indicate any information about guardianship which the school should be aware _____

HEALTH	State any health problems, disabilities, illness or medication of which the school should be aware.

Doctor or medical centre _____ Phone _____	

Purpose for which information is collected

1. The information is collected for the administration of the school, and to assess any special educational needs. Please contact the school if you have any difficulties with this form.
2. STORAGE. The information is held in the school office. It is accessible by staff members of the school and the Board of Trustees.
3. ACCESS TO AND CORRECTION OF INFORMATION. At any time, you may request access to the information on this form and request correction of the information.

DECLARATION

I/We authorise South Wellington Intermediate School to ask my/our child's previous school for any relevant school records.

I/We authorise/do not authorise South Wellington Intermediate School to release addresses of Year 8 pupils to secondary schools to send enrolment information.

I/We have read the Prospectus and agree that my/our child shall uphold their responsibilities, meet the charges indicated in it and wear the prescribed uniform, as determined by the Board of Trustees of South Wellington Intermediate School.

Signed _____

Father/caregiver

Mother/caregiver

Date: _____

Note: South Wellington Intermediate School complies with the provisions of the Privacy Act 1993 by appointing the Principal as Privacy Officer.