Te Kura o te Hautonga
South Wellington
Intermediate School

ICT User Agreement

At Te Kura o te Hautonga | South Wellington Intermediate School, we are committed to providing a safe and effective learning environment. Our use of technology helps students learn in new and exciting ways. This agreement helps ensure that all students use ICT (Information and Communication Technology) responsibly. Students will not have access to ICT or the internet until they have returned a signed copy of this agreement to their class teacher.

Student Responsibilities:

When using devices (computers, Chromebooks, iPads, etc), networks, or online tools, I agree to:

1. **Use Technology for Learning:**
    - Only use ICT for schoolwork, projects, and teacher-approved activities.
    - It is not to be used during break times unless actively supervised by the teacher
    - Keep my focus on learning and avoid distractions like games or non-educational websites.
2. **Stay Safe Online:**
    - Keep my personal information (like my full name, address, phone number, or passwords) private.
    - Never share personal information about myself or others online.
    - Report any messages or content that makes me feel uncomfortable to a teacher or a trusted adult.
3. **Show Respect:**
    - Be kind and respectful in all my online communication.
    - Only use appropriate words and images in my work and messages.
    - Do not bully, tease, or make others feel bad online.
4. **Protect ICT Equipment:**
    - Handle devices carefully and follow teacher instructions.
    - Do not change settings or install programs without permission.
    - Only use my own accounts and passwords; never use someone else's login.
5. **Follow the Rules:**
    - Use only the Student profile provided by the School, logged into Google Chrome
    - Tell my teacher if something isn't working properly.
6. **Be Honest and Fair:**
    - Do not copy other people's work or ideas without permission.
    - Always give credit for any images, videos, or words that I use from the internet.
7. **BYOD & Phones**
    - Phones (and/or Smart watches capable of sending and receiving messages) will be handed in to the teacher at the start of the school day.
    - Phones are not to be used during School time without express permission from the Teacher for school projects
    - BYOD Devices are brought to school with the understanding that teachers will be able to access any content on these devices and school ICT agreement will be followed using these.

Consequences for Misuse:

If I do not follow this agreement, I understand that:

I may lose access to school ICT devices and the internet.

- Any damage I cause from misuse of ICT Equipment will need to be repaired (paid for by my whanau or myself)
- My parents or caregivers may be contacted.
- I may be given other consequences, as decided by my teacher, the DP or the Principal.

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Agreement

I have read and understood the ICT User Agreement. I promise to follow these rules to keep myself and others safe and to use ICT responsibly.

Student Name: _____ Room: _____

Student Signature: _____ **Date:** _____

Parent/Caregiver Agreement

I have read and discussed this ICT User Agreement with my child. I understand and support the school's policies on responsible technology use.

Parent/Caregiver Name: _____

Parent/Caregiver Signature: _____ **Date:**_____